

It is absolutely essential to get the Right Knowledge to the Right People at the Right Time especially for SAP applications. GyanSys provides applications and task-specific training and change management in all the different SAP applications. Our team includes instructors who can deliver training on diverse ranges of SAP Enterprise business suites covering areas like CRM, SCM, PLM HCM and GRC too.

### **Training**

SAP training opportunities appear many times throughout the lifecycle of your SAP solution. For the new implementation, prior to initializing the project, clients typically require education to understand the functionality of SAP. This is necessary in order to take advantage of business processes reengineering to apply best practices and maximize their SAP solution design. During a project rollout, each SAP user will need to understand how to utilize the system to perform their job. GyanSys will work with you to construct an efficient training program that educates each SAP user. Often after implementations occur, after a period of time and the users have become familiar with the new solution, an advanced training program can be executed. These programs allow users to understand more details of SAP, and be educated on even more efficiencies SAP offers to execute transactions and reporting.

### **Change Management**

With each new solution or experience, SAP users are faced with change. Managing that change may be challenging, but it is absolutely essential to enable your company's success to use SAP. Change starts at the beginning of a project or effort, and applies throughout the development and delivery of that solution. Working with our client managers, GyanSys offers our communication methodology, and proven tools that help each client deliver the appropriate message, to establish a positive foundation for change, and setting the stage for user acceptance.

### **Delivery Services**

GyanSys can assist in scheduling a training of enterprise applications during a time period that is convenient to you, on client location reducing travel costs for your employees. An advantage to this approach is that as the instructions are given on the client's equipment, the

employees get the benefit of learning in their work environment rather than in an outside classroom setup. We are also capable of supplying remote instruction, supplying demonstrations, e-learning recordings, or other methods that your team may need to be effective in using the SAP software.

At GyanSys, we have the practical business experience to integrate business processes to enable our client to profit from a complete training and change management experience that prepares them to use SAP Applications immediately and efficiently.

GyanSys's service offerings deliver:

- Communications planning and execution for change management
- One on one hands on training with SAP end users
- User Training manuals or work procedures to guide through typical day in the life tasks
  
- User help cards or "cheat sheets" for transaction or terminology quick reference
- Design and delivery of e-learning classes or recordings so users can access on their own schedule
- Follow up efficiencies and utilization queries for better understanding of user comprehension of the SAP system